

GLEN FORREST COMMUNITY GARDEN
Minutes of Committee Meeting 14/01/2026
109 Scott Street Helena Valley

Meeting Opened – 7.14pm

Present – Christel Mathelot, Judy Middleton, Jaye Eyre, Steve Morse, Dave Hall

Previous Minutes – The minutes of the previous meeting were accepted as a true and correct record. Moved : Christel Seconded : Judy

Facebook – 1205 followers 39 following

FINANCIAL REPORT– See Attached

The Treasurer presented year to date financial spreadsheet and report.

Total in bank accounts	<u>\$11630.73</u>
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Preserved expenditure for 2026

Prisoners morning tea	\$ 200.00
Water	\$ 2000.00
Insurances	\$ 800.00

Grant money not yet spent	\$ 3000.00 approx.
total	<u>\$ 6200.00 approx.</u>

* Draft advertising for the role of Treasurer and Grant Writer was accepted.
To be distributed on facebook and to any person who may be suitable for these committee positions for 2026/27. Action : Jaye , Christel

* Estimate to build new shed was presented along with possible insurance costs.

* An additional bank account to be set up for equipment maintenance and replacement.

CORRESPONDENCE

17-11-25 SOM Clinton Kleynhans follow up GFCG for pump track drainage
15-11-25 Mandy Skeates out of office reply Pump Track opening
17-11-25 Frankie Barbour Pump track follow up x 2
19-11-25 Frankie Barbour pump track drainage water system meeting
20-11-25 Department of Communities grant acquittal reminder
20-11-25 Clinton Kleynhans Shire of Mundaring support irrigation specialist
24-11-25 End of year RSVP Kevin Oxford

cont.

CORRESPONDENCE cont.

25-11-25 Steve Trlin Shire of Mundaring invitation to comment on Community Wellbeing Informing Strategy
26-11-25 End of Year RSVP Sarah Barley
27-11-25 Department of Communities acquittal proforma
01-12-25 End of Year RSVP Liz Packwood
02-12-25 Glen Forrest Rate Payers General Meeting notice
03-12-25 Jaye Eyre/Christel Mathelot deposit for sign with community pantry
03-12-25 Hills Organic Garden Supplies Invoice
05-12-25 Try Booking money transfer email
08-12-25 GFCG invoice request for Kalamunda Garden Festival Sales
10-12-25 Glen Forrest Rate Payers Meeting remind
11-12-25 Mandy Skeates Shire of Mundaring meeting for water tank system
16-11-25 GFCG Minutes from Dave Hall
22-12-25 Green Life Soil Company Invoice
23-12-25 Zac Smith Axis Timber Creations – first draft of community pantry/sign
24-12-25 Department of Communities Confirmation of acquittal received.
21-12-25 Bunnings invoice to pay
05-01-25 Facebook invitation to getting a blue badge
14-01-26 Mail Chimp – change of conditions for free account

Community Garden Lease

No new lease has been drawn up. Current arrangement of water consumption being covered by Shire of Mundaring will continue until a review that is now scheduled for February 2026.

GRANTS

* **Department of Communities** – Has been acquitted with permission to include final payment for Community Pantry later with deposit already paid.

Items include

- * Handheld eftpos Payment Terminal.
- * Community Pantry & Notice Board construction.
- * Bulka Bag - Cow Manure & Minerals.
- * Vinyl Banners.
- * Star Pickets & Mesh.
- * Raised Garden Beds, Screws and Fixings.

* **S.O.M. Community Group Resourcing Grant.**

Funding may be available. Discussion was held regarding what could be included in the application. Possibly additional battery for Ryobi equipment, First Aid Kit, Signage & reticulation.

Action : Jaye

GARDEN MAINTENANCE

Signage

Zac Smith from Axis Timber Creations joined us at the garden on 11/01/26 to discuss the design for the Community Pantry & Notice Board.

- * It was decided that total width will be 1.2m
- * Legs will be supplied prior to the main cabinet being installed. The legs need to be concreted in place by GFCG before final installation by Axis Timber Creations.
- * Proposed decorative work has been deleted to allow for more internal space.
- * Strip Solar Lighting and Signage can be added at a later time.

Wastewater/ Rainwater Collection

Christel presented a detailed Water Usage Estimate.

Discussion was held regarding methods of harvesting rainwater for use in the garden.

- * A new secure shed space of approx 6m x 4m would be required to replace existing sheds, with additional awning and caged space to house compost bays and storage for bulka bags and bags of soil, fertiliser etc.
- * Total roof area of approximately 60m² with a 40-50,000lt water tank attached could potentially provide 50% of annual water requirements.
- * Advise needs to be sought regarding distance of built structures from the creekline, requesting increase in land area of our current lease, seek quotes for shed and water tank and investigate possible funding opportunities.
- * Details to be sought regarding insurances for the structure and also contents.
- * Christel appointed to lead all aspects of the proposed project. **Action : Christel**

Garden Beds

Discussion was held regarding weekly workload in the garden for volunteers.

- * It was decided that the six raised garden beds be dedicated to seasonal plantings and the remaining garden beds contain mainly perennial plantings which require limited maintenance.
- * It was suggested that beds be dedicated to grouped plantings such as large amounts of herbs that visitors can harvest and plants that interest children, such as gooseberries and honeysuckle.
- * An audit of the current beds needs to be taken and suitable plantings proposed.

Action : Dave

EVENTS

- * It was decided that GFCG will not host the all C.O.M. Community Garden Volunteers Thank You Event in 2026. We have done it twice and hopefully another committee will assume the role this year.
- * It seems apparent that the proposed opening event for the PumpTrack will not be held in January.

Cont.

EVENTS cont.

* Local venues to be considered for end of year GFCG Volunteers party for 2026.
Such as hotel or restaurant/cafe.

Dates were set for the events we will host or participate with in 2026.

KALAMUNDA GARDEN FESTIVAL

- * We will participate in March and December.
- * Propose to offer “Kids Corner” where we can include some acrylic marker craft with rocks plus wooden and cardboard items etc. As well as plant a pea.
- * Share space with face painter.
- * Discuss possibilities with Kalamunda Garden Festival and seek a more appropriate location.

Action : Christel

PIXIES IN THE PATCH Sunday April 12th Sunday October 4th 10am-Midday.

- * Plant a pea, snacks, nature based craft as usual.
- * Investigate Face Painting, Entertainers, Story Telling, Girrahween Lions Train, Bubbles.

Action : All

FOOD SHARE January 18, February 15, March 15, April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15.

MARCH Sunday 1st **Kalamunda Garden Festival**
Sunday 29th **Annual General Meeting**

APRIL Sunday 12th **Pixies In The Patch**

JUNE Sunday 7th **Fruit Tree Pruning** commences.
Sunday 14th Continue Tree Pruning if necessary.

OCTOBER Sunday 4th **Pixies In The Patch**

NOVEMBER Day to be confirmed **National Community Garden Day**

DECEMBER Sunday 6th **Kalamunda Garden Festival**

MEETING CLOSED 9.15pm

NEXT MEETING to be advised