

## Committee Meeting Glen Forrest Community Garden Minutes

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| Date           | 16-11-2025                                                           |
| Place          | Glen Forrest Gourmet                                                 |
| Meeting Opened | 11:55am                                                              |
| Note taker     | Dave Hall                                                            |
| Present        | Jaye Eyre, Christel Mathelot, Judy Middleton, Dave Hall, Steve Morse |
|                |                                                                      |
| facebook       | 1197 followers    39 following                                       |
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| Item 1.       | <b>Minutes of the previous meeting</b>                                                                                    |
| <b>Action</b> | Accepted as a true and correct record <span style="float: right; color: red;">Moved: Christel 2<sup>nd</sup>: Judy</span> |

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| Item 2.       | <b>Financial Report (see attached)</b><br>The Treasurer presented report and spreadsheet and financial report as of 13 November 2025. See Attached.<br>*Jaye will not be continuing in the role of treasurer after the annual general meeting in March 2026. Jaye suggested that we seek volunteers through social media. Proposing that the Treasurer's role could suit a retired accountant, and and a person for the role of grant writer be sought separately, which would probably best suit a younger person if possible.<br>*Paperwork needs to be completed at Bendigo Bank to add David Hall's name to office bearers and provide access for financial purposes. |
| <b>Action</b> | <span style="color: orange;">Jaye</span> – Compose suitable posts for facebook etc.<br><span style="color: orange;">Judy</span> – Update details at Bendigo Bank Mundaring.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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| Item 3. | <b>Correspondence</b><br><b>Inwards</b><br>26-9-25 Department of Communities – successful Volunteer Grants \$900<br>29-9-25 SOM Pixies permit email<br>2-10-25 Department of Communities – remittance Volunteer Grants \$900<br>2-10-25 SOM Matching Grant Acquittal conformation<br>18-10-25 Membership payment receipt Try Bookings Sonia Smart<br>21-10-25 Green Life Soil Company Invoice<br>30-10-25 ABC Radio Perth – Promo for National Community Garden Day<br>10-11-25 SOM Clinton Kleynhans confirming meeting at GFCG for pump track drainage<br>13-11-25 Frances Day pump track follow-up email for pump track drainage<br>14-11-25 SOM Clinton Kleynhans follwoup GFCG for pump track drainage<br>14-11-25 SOM Clinton Kleynhans contact for mulch Matt Bonsack (Supervising Tree Management)<br>14-11-25 SOM Clinton Kleynhans connecting GFCG with Mandy Skeates who is coordinating the opening of the pump track.<br>14-11-25 Office of Trish Cook MP Invitation to Environment Forum with the Minister for Environment & Water at Guildford on November 17 <sup>th</sup> . |
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| Item 4. | <b>Membership</b>                |
|         | <b>New Members</b> Mary Harkness |

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| Item 5. | <b>Community Garden Lease</b>                                  |
|         | No further advice from Shire of Mundaring regarding new lease. |

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| Item 6.       | <b>Grants</b><br><b>a) Department of Communities</b> - \$900 provided for International Volunteers Day. Saturday 6 <sup>th</sup> December selected as the most suitable date. 9.30am – 12.00pm.<br><b>b) Department of Communities</b> - \$3959.57 in grant yet to be spent & acquitted. \$200 to be used to make corrugated tin in rock beds safer. |
| <b>Action</b> | <b>Dave</b> – Purchase items for Rock Bed repairs                                                                                                                                                                                                                                                                                                    |

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| Item 7. | <b>WOOROLOO PRISON TEAM</b>                                                        |
|         | Prison Team to be engaged to mow and do edges throughout 2026. No dates confirmed. |

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| Item 8.       | <b>GARDEN MAINTENANCE</b><br><b>a) Signage</b><br>Community Pantry/Noticeboard to be ordered and installed.<br><b>b) Worm Beds</b><br>Final raised garden bed still to be constructed and installed as second vermi-cast bed. Worm Bed will need regular hand watering until connected to the reticulation.<br><b>c) Compost Bays</b> need attention.<br><b>d) Christmas/New Year Break</b> Reticulation needs to be checked for any damage or malfunction over this period.<br><b>e) Summer Vegetables</b> Summer vegetables to be planted in the raised beds once the reticulation is connected.<br><b>f) Drainage</b> Investigating suitable drainage for the garden is a priority for 2026. Clinton Kleynhans from SOM to be consulted.<br>SOM have indicated that an open V drain will run between the Pump Track and the Community Garden. Water from the roof of the shelter, to be constructed on the starting mound, will be diverted to the drain and we could make use of this if suitable.<br><b>g) Wastewater, Rainwater Collection and Power</b><br>Prior to the meeting discussion was held regarding the SOM Gold Standard Water Supply policy and how our needs could possibly be included within the council's infrastructure budget. A meeting to be organised with Luke Ellery (Deputy President SOM). Luke is also employed by Water corp. and is passionate about efficient water usage.<br><b>h) Vehicle Access</b><br>Council have indicated that, once the earthworks for the Pump Track are complete, they are prepared to provide fill to level the ground for our vehicle access. |
| <b>Action</b> | <b>Christel</b> -Seek quote for Community Pantry construction. Check reticulation January.<br><b>Judy</b> – Check reticulation December 21 <sup>st</sup> .<br><b>Frankie</b> – Arrange meeting with Luke Ellery                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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| Item 9.       | <p><b>EVENTS</b></p> <p><b>a) Primal Fruits Perth</b><br/>Sunday November 30<sup>th</sup> 2pm-4pm. Cyrus booked in for Lesser Known Fruit Tree Presentation in conjunction with Perth Hills Permies. Bring a plate for afternoon tea. No special set up required. Facebook post to be put on GFCG group and shared appropriately.</p> <p><b>b) Volunteers End of Year Party</b><br/>Saturday December 6<sup>th</sup> 9.30am – 12pm.<br/>* \$400 for food \$100 for drinks \$400 for workshops from Dept of Communities.<br/>* Workshops to include – preserving excess produce and crafts.<br/>* Written invitations have been distributed at Food Share and will be delivered to other members and garden participants.</p> <p><b>c) Kalamunda Garden Festival</b><br/>Sunday December 7<sup>th</sup> 10am – 3pm. Stirk Park Kalamunda. Volunteers needed am and pm. Set up same as last time.</p> <p><b>d) Official Pump Track Opening</b><br/>Notice has been provided by Glen Forrest Residents and Ratepayers Association about a proposed family event to celebrate the opening of the Pump Track. January 2026. Date to be advised. GFCG might be interested in selling plants and novelties and providing kids craft.</p> |
| <b>Action</b> | <p><b>Christel</b> – Facebook Post for Primal Fruits Perth.<br/>Facebook Post for End of Year get together.<br/>Purchase drinks.<br/>Liase with GFRRA for further updates about Pump Track opening.</p> <p><b>Jaye</b> – Prepare Flavoured Salts activity.</p> <p><b>Judy</b> – Prepare Fridge Pickles activity.</p> <p><b>Dave</b> – Prepare Preserved Lemons activity. Assemble craft items. Purchase Jars.<br/>Deliver invitations to members.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

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| Item 10.      | <p><b>OTHER BUSINESS</b></p> <p><b>WA Off Grid Lifestyle Expo</b><br/>Frankie asked if she could borrow a gazebo, folding table and chairs on behalf of Hills Energy Resilience, for the event at Victoria Park 27<sup>th</sup>-30<sup>th</sup> November.</p> |
| <b>Action</b> | Committee OK                                                                                                                                                                                                                                                  |

MEETING CLOSED 1.30pm

December 14<sup>th</sup> – Last Sunday Social Gardening for 2025

January 11<sup>th</sup> – Return to Social Gardening for 2026

January 14<sup>th</sup> – Committee Meeting – Events planning for 2026

January 18<sup>th</sup> – First Food Share for 2026